

**MINUTES OF A MEETING OF ARNCOTT PARISH COUNCIL HELD ON 2nd OCTOBER 2018 IN THE
VILLAGE HALL AT 7.30 PM**

PRESENT: Paul Wilson, Lee Savidge, Martin Byrne, Peter Barnard, and Di Selby .

APOLOGIES: Ade Doore, Andy Poppitt, David Hughes (CDC) Dan Sames (OCC)

ALSO PRESENT: 2 residents.

61. Declarations of Interest

None.

62. Minutes of the Last Meeting

The minutes of the meeting held on 4th September 2018 were agreed as drawn.

63. Report from the Village Hall Committee

The Village Hall has credit of over £12000 in its account, and the ACA has over £1200 in its Business Savings Account credit and over £7000 in its Community Account.

Future planned events are:-

17th Nov - Christmas Craft Fair - All tables are now sold out. Committee members have been requested to bring items for the Christmas Hamper.

ACA - 9th December - Children's Christmas party. The date has been changed due to entertainer availability

11th December - Christmas Carol service.

5th January 2019 - Senior Christmas party.

Proposed Dates for other ACA events.

20th Oct - SENSE children's charity - Menu is in the magazine.

10 November - Quiz night for charity.

The PA project is proceeding and the Village Hall Committee was pleased that parking behaviour was changing following the painting of the disabled space outside the Village Hall.

The Village has 4 wreaths for the remembrance Day services, with one available for the Parish Council.

64. Planning Applications

None

65. Planning Decisions

None.

66. Finance.

The current financial position of the Parish Council is shown in Appendix 1.

Cheques were authorised as follows :-

Payee	reason	Cheque number	amount
Moore Stephens	audit	101669	£276.00
F Milloy	cleaning	101670	£140.00
CDC	Dog bins	101671	£576.58
Mrs A Davies	Cl salary + expenses	101672	£160.85
HMRC	Cl tax	101673	£38.00
Came and Co	insurance	101674	£1883.11
Mr M Dempsey	grass	101675	£2370.00

The Clerk noted that the Village Hall had received information about reclaiming Vat, and had asked the Parish Council to confirm that its current arrangements were compliant. The Clerk reported that the Parish Council had never received any grant payments on behalf of the Village Hall Committee, works that had been carried out to the Village Hall were under the Parish Council's power as landlord and owner of the freehold site, and so far as she was aware, VAT had been reclaimed according to HMRC principles. The Parish Council accounts are monitored by internal and external auditors on an annual basis and no issues have been raised.

67. Parish Council matters.

a. Work to the playing field.

The Clerk is chasing Cherwell District Council, for approval for the project and whether the Council requires planning permission for the development.

b. Parking update

Ongoing.

c. Grass area next to the Village Hall

The Parish Council is considering putting in a hard surface for additional parking. Estimates of grasscrete have been obtained, which suggest that the cost of materials would be in the region of £1360 + VAT.

The Parish Council agreed to proceed with the project, subject to accurate measurements and costings.

The Council also agreed to look at the area of land outside the Village Hall, and the concrete access path to the Hall.

d. Playing field fence

The Parish Council will install 28 concrete bollards at £36.60 including VAT. Two installation quotes have been received, both in the region of £1350 +Vat. The Parish Council agreed that the contract should be awarded to GA Hawkins Groundworks, as the company is local to the village and is highly recommended.

e. Art project

The workshop took place as arranged on Saturday September 15th. Four people attended, and the artist took away some info / ideas/ sketches for his consideration. The first design concept should be ready by the end of November. Before construction the Parish Council will need to arrange the removal of the concrete base for the existing seat. It was agreed this work should take place at the same time as the installation of the bollards around the Playing field.

f. Village Green

The Parish Council noted the cost and difficulty of replacing the bollards on the Village Green. It was agreed that the posts would be removed and the Council would consider regrading the bank and backfilling the holes. It was agreed that the Parish News should contain an item asking residents what they would like to see.

g. Playing field seats

The Parish Council agreed the purchase of two benches and also agreed that concrete bases would be laid by the same contract as the barrier for the Playing field. The concrete base for the missing centre bench needs removing and the leftover hole could be filled with spoil from the holes dug for the playing field barrier. The art project benches will be installed by the artist and the cost is included in the art project funding. The Council agreed to order two brown solid recycled plastic Harewood benches from British Recycled Plastic at a cost of £711.17 inc. VAT.

h. Carpark and Playground signs.

It was agreed that, once the wording for the signs is agreed, the signs for the playgrounds would be ordered.

i. Vehicle Activated speed sign

The Clerk was asked to look into options and report back to the Parish Council.

j. Oxford to Cambridge Expressway

Although a route through Otmoor has been excluded, the route could be through the Raye valley. Consultations will take place when the preferred route is announced.

68. Correspondence

The Clerk reported the Chairman of Piddington Parish Council had requested support for the appeal against CDC's refusal of a gypsy/traveller site at Widnell Lane. This would be in addition to the (now approved) site at Oakview. The Parish Council asked the Clerk to submit a note of their concerns to the Planning Inspectorate.

69. Public Participation

A resident asked if the grass cutting contract could be extended to include the grass by the new build out – from Village Close to St George's Barracks.

It was also reported that there are incorrect yellow lines by the new build out. The Clerk was asked to request that OCC remove them.

70. Any Other Business

The Autumn 2018 edition of the community halls newsletter refers to a scheme called Community Payback. The Clerk was asked to research how the scheme works and consider whether it could be used to sort out the ditch in Mill Lane.

The Chairman reported that he is meeting Bicester Tree services on Friday Oct 5th to agree maintenance work in the village, for work to start in the Spring 2019. This will include both necessary tree and hedge work and will also involve discussions with the residents of Hopcraft Close whose gardens back onto the playing field.

Resilience activity

A date needs to be agreed for a practice event and the drafting of instructions for the use of the generator.

It was reported that the streetlights by the build outs need attention

71. Date of Next Meeting

6th November 2018 at 7.30pm in the Village Hall.

Arccott Parish Council		Monthly Financial Report	
		Parish Council Meeting	02 October 2018
Payments processed since last meeting			£670.00
04-Sep-18	Mr F Milloy	101662	£140.00
04-Sep-18	Mrs A Davies	101663	£160.85
04-Sep-18	HMRC	101664	£38.00
04-Sep-18	P Wilson	101665	£54.00
04-Sep-18	Playsafety	101666	£239.40
04-Sep-18	M Byrne	101667	£37.75
Receipts processed since previous report			£0.00
Bank Reconciliation		Statement dated	30 August 2018
		Cambridge BS Account	£75,266.73
		Savings account	£9.64
		Current account	£57,859.61
Items not yet cleared:			
Receipts	None		
Payments	Mr F Milloy		£140.00
	Mrs A Davies		£160.85
	HMRC		£38.00
	P Wilson		£54.00
	Playsafety		£239.40
	M Byrne		£37.75
		Net Total	<u>£132,465.98</u>